

**Fifteenth Meeting  
Finance Committee  
National Institute of Technology, Uttarakhand**

**Date** : 11<sup>th</sup> June 2018  
**Time** : 10.30 AM  
**Venue** : NIT Transit House, New Delhi

**Agenda**

<b>Item No.</b>	<b>Items</b>	<b>Page No</b>
FC 15.01	To confirm the Minutes of the 14 <sup>th</sup> Meeting of Finance Committee	01
FC 15.02	Action Taken Report	09
FC 15.03	Approvals of Budget/ Expenditure under TEQIP-III Project.	09
FC 15.04	To Confirm the Minutes of Sixth BWC	21
FC 15.05	Any other item with the permission of chair.	21

  
Registrar

**FC 15.01: To confirm the Minutes of the 14<sup>th</sup> Meeting of Finance Committee.**

Minutes of the 14<sup>th</sup> meeting of Finance Committee, duly approved by the Chairman were circulated vide email dated 8<sup>th</sup> May 2018 (**Annexure FC 15.01**) with the request to confirm if they have been recorded correctly or need modification(s) if any.

Finance Committee is requested to confirm the same.

# **ANNEXURE FC 15.01**



राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड  
**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

**MINUTES OF THE 14<sup>th</sup> MEETING OF FINANCE COMMITTEE  
HELD ON 08<sup>th</sup> May 2018 at NIT Transit House, New Delhi**

The following members were present:

- |                         |                    |
|-------------------------|--------------------|
| 1. Prof. Shyam Lal Soni | : Chairman         |
| 2. Mr. Anil Kumar       | : Member           |
| 3. Mr. K. Rajan         | : Member           |
| 4. Col. Sukhpal Singh   | : Member Secretary |
| 5. Prof. Pramod Agarwal | : Member           |

Mr. Anil Goyal, Board nominee for Finance Committee and Director IIT Roorkee, Ex -Officio could not attend the meeting due to prior commitment. Prof. Pramod Agarwal attended the meeting as nominee of Director IIT Roorkee.

At the outset, Chairman welcomed all the members.

The Committee discussed the following agenda:

**FC 14.01: To confirm the Minutes of the 13<sup>th</sup> Meeting of Finance Committee.**

Minutes of the 13<sup>th</sup> meeting of Finance Committee, duly approved by the Chairman were circulated vide email dated 7<sup>th</sup> March 2018 with the request to confirm if they have been recorded correctly or need modification(s) if any. The comments/suggestions were received from MHRD nominee and Shri. Anil Kumar, Director IFD, accordingly, modified minutes of the 13<sup>th</sup> Meeting of Finance Committee, duly incorporating the changes suggested by the members is placed as **Annexure FC 14.01**.

Finance Committee is requested to confirm the same.


**Resolution: Confirmed.**

As regards FC13.04 the proposal of procurement and installation of Pre fabricated sewage treatment plant has been duly approved by the Building & Works Committee which was held on 2<sup>nd</sup> May 2018, the minutes of which are placed at item no FC 14.10 for confirmation and approval.

**FC 14.02: Action Taken Report.**

**Resolution: Noted.**

As regards FC 13.05, the Professional Development fund may be paid to the Trainee Teachers prospectively as per the rates mentioned in the Trainee Teachers Scheme. Reimbursement will be only for membership of professional societies ,





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**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

attending conferences, publication of papers and procurement of books related to relevant field.

**FC 14.03** Approval regarding reimbursement in respect of Newspapers purchased/supplied to officers at their residence.

With reference to OM no. 25(12)/E.Coord/2018 dated 03.04.2018, Copy of which is enclosed as **Annexure FC 14.02**, monthly reimbursement of newspaper on production on newspaper bills is permitted at the rates mentioned below based on the certification given by the entitled officers:

S. No.	Level of Officers	Reimbursement to be made per month (in ₹)
1.	Secretary/Secretary equivalent	As per actuals
2.	Additional Secretary/ Additional Secretary equivalent	₹1,100/-
3.	Joint Secretary/ Joint Secretary equivalent	₹850/-
4.	Director/ Deputy Secretary/ Under Secretary/ Section Officer or equivalent	₹500/-

In addition to above the Finance Committee is requested to consider reimbursement of ₹200/- to Group B and C employees of the Institute as a welfare measure.

The total annual financial impact on the implementation of the above proposal will be approximately ₹4,10,000.

Finance Committee is requested to approve monthly reimbursement for the same to the Faculty and Officers as per the ceiling mentioned above.

**Resolution:** **Withdrawn.** The provisions contained in the quoted OM are in the category of allowances about which the MHRD, Government of India is yet to notify its applicability to the autonomous bodies.

**FC 14.04** Approval for purchase/reimbursement of Briefcase/Office Bag/Ladies purse.

As per Ministry of Finance, Department of Investment and Public Asset Management Circular No. F No. 25/3/2017-G Admin dated 20.07.2017 Copy of which is mentioned OM is enclosed as **Annexure FC 14.03**, Briefcase/Office Bag/Ladies purse are provided to the officers/officials of the Department once in three years from the date of issue of earlier one. Till date no such facility was extended to the employees of NIT, Uttarakhand.

Finance Committee is requested to approve implementation of the said provisions to the officers/officials of the Institute as per the following monetary ceiling as revised by Ministry of Finance in the said OM:





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**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

Sr. No.	Level of Officer/Official	Monetary Ceiling (in ₹)		Period
		Existing (in ₹)	Revised (in ₹)	
1.	Secretary/Spl Secretary/ or equivalent	7,000/-	10,000/-	Once in 3 years
2.	Addl Secretary or equivalent	6,000/-	8,000/-	-do-
3.	Joint Secretary and equivalent	5,000/-	6,500/-	-do-
4.	Director/Deputy Secretary/PSO/ Sr PPS or equivalent	4,000/-	5,000/-	-do-
5.	Under Secretary/PPS or equivalent	3,000/-	4,000/-	-do-
6.	Section Officer/PS or equivalent	2,400/-	4,000/-	-do-
7.	Assistant/PA or equivalent	2,000/-	3,500/-	-do-

The total financial impact, on implementation of the above proposal will be approximately ₹ 4,86,000/-, once in three years.

Finance Committee is requested to approve the above proposal.

**Resolution:** Withdrawn. The provisions contained in the quoted OM are in the category of allowances about which the MHRD, Government of India is yet to notify its applicability to the autonomous bodies.

**FC 14.05 Approval for Telephone Facility to Faculty and Officer of the Institute.**

As per FC 03.13 the telephone facility was extended to the Faculty and Officers of the Institute as per Gol norms. Provision of telephone facility and reimbursement to officers have been reviewed revised by Ministry of Finance vide OM No. F.No. 24(3)/E.Coord/2018 dated 26.03.2018, Copy of mentioned OM is enclosed as Annexure FC 14.04.

The total annual financial impact on the implementation of the above proposal will be approximately ₹ 5,43,600/-.

Finance Committee is requested to approve implementation of the said provisions to the officers/officials of the Institute.

**Resolution:** The revision of rates of reimbursement of telephone call charges shall be reviewed after notification on Allowances by MHRD, Government of India and its applicability to the autonomous bodies.





**राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड**  
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**FC 14.06** Regarding rates of subscription under Central Government Health Scheme (CGHS) for the Employees of NIT, Uttarakhand.

As resolved in Finance Committee vide FC04.10, CGHS monthly subscription is being deducted from the salary of the Institute employees. However, Srinagar (Garhwal) is not CGHS covered city and therefore benefits of CGHS could not be made available to the employees of the Institute. No CGHS Card(s) was ever issued to the employees of the Institute.

Copy of Ministry of Health and Family Welfare OM No. S 11012/3/2011-CGHS(P) dated 29/12/2011 enclosed as **Annexure FC 14.05**. As per para (A) 13 of the stated OM CGHS card for employees of the autonomous bodies attached to the Ministries will be issued only if the employee is residing within the CGHS covered areas.

It is proposed to stop the monthly deductions being done from the salary of the Institute employees, as also the monthly contributions already made by the employees of the Institute in the past, be reimbursed back to the employees.

Therefore, Finance Committee is requested to approve the above proposal.

**Resolution:** Finance Committee resolves that Institute should follow CS (MA) rules to extend medical facilities to its employees. Subscription being deducted from the Institute employees be stopped with immediate effect.

As regards reimbursement of the amount already collected, a suitable committee be constituted to examine the parity between medical reimbursements paid to each employees vis-a-vis CS (MA) authorisations and difference be reimbursed back to the employee.

**FC 14.07** Approval regarding procurement of Official Vehicles for the Institute.

The Institute is located in the remote area in a hilly terrain where commuting is only possible through road network. The Institute is in dire need to have 2-3 light vehicles and 3-4 Buses to be used on daily basis for students, staff and visiting dignitaries. Presently Institute is hiring the required number of vehicles and buses, which proves to be uneconomical in long run.

The previous year annual expenditure on hiring of two light vehicles was ₹21,33,002/-, The details are at **Annexure FC 14.06**, whereas in this cost 2-3 vehicles can be purchased for the Institution, which will prove to be economical over a period of time.

Therefore, Finance Committee is requested to permit procurement of two official vehicles.





राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड  
**NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND**

**Resolution:** Finance Committee recommends that Institute should submit the proposal to the Ministry with detailed justification for taking up the matter with Ministry of Finance, Department of Expenditure.

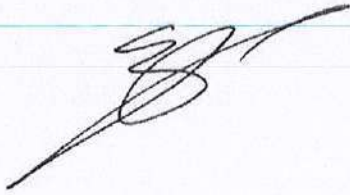
**FC 14.08** Approval regarding fee for Summer/Winter term payable by the Student.

As per FC 03.08 approval was taken to charge a nominal fee @ of Rs. 500/- per credit, from the students, for Summer/Winter term courses. Out of this fee collected 90% amount was equitably distributed amongst the Faculty conducting the courses and 10% amount was equitably distributed amongst the Academic Staff.

Keeping in view the interest and future of the Institute it is proposed that 35% share should be offered to the Institute, 10% share to the Academic Staff and rest 55% should be disbursed to the Faculty conducting the Summer/Winter term courses.

Finance Committee is requested to approve the above proposal.

**Resolution:** Finance Committee recommends that Senate should review the provision of Summer/Winter term in Ordinance Rule no 4.12. Pending decision of the Senate, present provisions regarding Summer/Winter term be continued.





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**FC 14.09 Approval regarding delegation of Financial powers.**

The delegation of financial powers was approved by the Finance Committee in its 11<sup>th</sup> meeting vide agenda item no. FC11.07 (A) and same was withdrawn as per the instruction by Board with instructions to place a revised agenda in ensuing meetings.

The delegation of financial powers to following officials for approval of the expenditure for which budget is allocated has been revised as under:

S.No.	Designation	Proposed Financial power
1	Registrar	₹1,50,000/-
2	Dean's	₹1,50,000/-
3	Asso. Deans	₹ 75,000/-
4	HoDs	₹ 75,000/-
5	Deputy Registrar	₹ 50,000/-
6	Assistant Registrar's	₹ 25,000/-

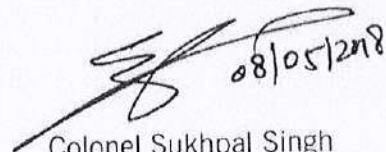
Finance Committee is requested to approve the implementation of above delegated financial powers.

**Resolution:** Approved. The Finance Committee recommends to follow the provisions of GFR/DFPR 2017 while making the expenditure and exercising the financial powers.

**FC 14.10 To Confirm the minutes of Fifth BWC .**

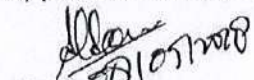
**Resolution:** Noted and Approved.

The meeting ended with vote of thanks to the Chair.

  
Colonel Sukhpal Singh  
Member Secretary

Submitted for approval.

✓ Approved/Not Approved

  
I/C Chairman  
Finance Committee  
NIT Uttarakhand



**FC 15.02: Action Taken Report.**

The Action Taken Report is as below:

Agenda Item No.	Agenda Item	Action Taken Report
FC 14.01	To confirm the Minutes of the 13 <sup>th</sup> Meeting of Finance Committee	Noted & Implemented
FC 14.02	Action Taken Report	Noted & Implemented
FC 14.03	Approval regarding reimbursement in respect of Newspapers purchased/supplied to officers at their residence	Withdrawn
FC 14.04	Approval for purchase/reimbursement of Briefcase/Office Bag/Ladies purse	Withdrawn
FC 14.05	Approval for Telephone Facility to Faculty and Officer of the Institute	Directives from MHRD still awaited
FC 14.06	Regarding rates of subscription under Central Government Health Scheme (CGHS) for the Employees of NIT, Uttarakhand.	In Process
FC 14.07	Approval regarding procurement of Official Vehicles for the Institute.	In Process
FC 14.08	Approval regarding fee for summer/winter term payable by the Student	Placed before Senate and its minutes are placed before BoG for confirmation
FC 14.09	Approval regarding delegation of Financial powers.	In Process
FC 14.10	To Confirm the minutes of Fifth BWC	Noted & Implemented

**FC 15.03 Approvals of Budget/ Expenditure under TEQIP-III Project.**

Institute has been provisionally selected for TEQIP-III Project under Subcomponent 1.1. The NPIU mail is placed at **Annexure FC 15.02**. Rs. 15 Crore has been budgeted for the Institution from National Project Implementation Unit (NPIU) under Ministry of Human Resource Development (MHRD), Govt. of India. To utilize these funds, the Institute is in process to register with Public Financial Management System (PFMS).

Institute has constituted a committee with following faculty members and their roles:

S. No.	Name	Designation
1	Prof. Shyam Lal Soni	Director
2	Col. Sukhpal Singh	Nodal Officer (Administration)
3	Dr. Nitin Kumar	Coordinator
4	Dr. Pankaj Kandwal	Nodal Officer (Procurement)
5	Dr. Yogesh kumar Prajapati	Nodal Officer (Academic)
6	Dr. Manvendra S. Khatri	Nodal Officer (Finance)



Based on the TEQIP-III guidelines “Permissible and Non-Permissible Expenditures (Indicative)”, **(Annexure FC 15.03)** the committee has proposed a budget of Rs. 9.00 Cr (Rupees Nine Crore Only) for procurement of Goods and Rs. 6 Cr. (Rupees Six Crore only) for improvement in Academics as follows:

Particulars	Amount Allocated (Cr)	Particulars	Amount Allocated (Cr)
ERP Software	1.25	Qualification Upgradation	0.00
Classroom (Annexure-II)	1.79	Enhancing Knowledge & Research Competence	1.00
Faculty Research and Institutional Consultancy Work	0.45	Organizing faculty and Staff Training	1.20
Course Specific Software (MATLAB)	0.75	Attending Workshop UG/PG	0.10
Furniture for TEQIP Cell	0.20	Institutional Membership	0.20
Language Lab	0.90	Testing/Characterization	0.10
Library	1.00	Induction Program	0.10
Engineering Deptts	2.30	Student Visits	0.20
Supporting Deptts	0.36	GATE Registration Fee	0.04
		Finishing School	0.10
		Curricular Reforms	0.24
		Digital Learning through MOOCs	0.04
		Accreditation	0.30
		Industrial Consultation Committee	0.70
		Employability Skill and Training	0.15
		Industrial Visits	0.25
		Placement and Counselling	0.10
		Technical Fest	0.08
		Participation of Students in Tech fest	0.02
		Seed Grant to Faculty and Students	0.50
		Twinning Activity	0.10
		Organizing BoG, BoS, Senate etc	0.20
		TA/DA and Other Activities	0.05
		Auditing	0.08
		Salaries (TEQIP Cell)	0.15
<b>Total</b>	<b>9.00</b>	<b>Total</b>	<b>6.00</b>

The Finance committee is requested to approve the same. The approved budget after due ratification by the BoG will be utilized by the Institute as per the provisions of TEQIP-III Guidelines and GFR 2017.

# **ANNEXURE FC 15.02**



Dear Sir / Madam,

Please find attached the letter for participation of your institution in TEQIP - III alongwith with relevant annexes.

Regards

**(Dr. Rita Goyal)**

**Sr. Consultant (Academic)**

National Project Implementation Unit (NPIU)

Copia Corporate Suites, 301-302, 3<sup>rd</sup> Floor,

Plot No - 9

Jasola Vihar New Delhi - 110025

Phone No.011-26941032 (D)

EPABX Nos 011-26941003,04,06,08,09,29

Fax Nos. : 011-26941012, 26941014

Email : npiu-mhrd@gov.in

Web : www.npiu.nic.in

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**2 attachments**



**NIT UTTARAKHAND.pdf**  
351K



**Annex-I\_MOU\_CFTIs\_MHRD.doc**  
58K



# राष्ट्रीय परियोजना कार्यान्वयन एकक

( तकनीकी शिक्षा में विश्व बैंक सहायक परियोजना के कार्यान्वयन के लिए भारत सरकार, मानव संसाधन विकास मंत्रालय का एकक )

## National Project Implementation Unit

( A UNIT OF MINISTRY OF HUMAN RESOURCE DEVELOPMENT, GOVERNMENT OF INDIA FOR IMPLEMENTATION OF WORLD BANK ASSISTED PROJECTS IN TECHNICAL EDUCATION )

AC/TEQIP-III/MHRD/

By mail  
12<sup>th</sup> April 2018

To

Director  
National Institute of Technology Uttarakhand  
NH 58, Srinagar,  
Uttarakhand -246174

**Sub: TEQIP-III: Selection of Institutions under Sub-Component 1.1**

Dear Sir,

It is to inform you that that your institution is provisionally selected under "Sub-component 1.1: Strengthening institutions in focus States" under the Project by MHRD. These Focus State institutions will receive constant Mentorship support from their 1.3 counterparts (as indicated against your name) through twinning arrangements to build capacity and improve performance.

S. No.	Name of the Institute under Sub-Component 1.1	Name of the Institute under Sub-Component 1.3
1	NIT Uttarakhand	SLIET, Longowal

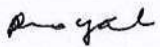
In this regard, you are requested to carry out the process of signing of Memorandum of Understanding (MoU) between the MHRD and institution. A copy of the MoU document is attached as Annex-I.

MoU may first be signed by the Director/BoG Chairman of the Institute. The institute will then submit the signed copy of the MoU to NPIU for signing by MHRD. Please note that each page of the MoU has to be signed and stamped. The signed copy of the MoU in triplicate may please be submitted to NPIU latest by 18<sup>th</sup> April 2018.

Further, you may be in touch with your 1.3 institute and can initiate the activities as delineated in the twinning agreement to facilitate and foster collaboration with your twin partner for knowledge transfer, exchange of experience and long-term strategic partnerships at various levels.

With regards

Yours faithfully,

  
for Central Project Advisor

एडसिल हाऊस, चतुर्थ तल, 18ए, सेक्टर 16-ए,  
नोएडा-201301 (उ०प्र०)  
Ed. CIL House, 4th Floor, 18-A, Sector 16-A,  
NOIDA-201301 (U.P.)

दूरभाष / Phone : 0091-120-2513921, 2513936, 2513946  
फैक्स / Fax : 0091-120-2512485, 2513926  
वेब साईट / Web site : www.npiu.nic.in  
ई-मेल / E-mail : npiuwb@hotmail.com



# **ANNEXURE FC 15.03**

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**Permissible<sup>1</sup> and Non-permissible Expenditures (Indicative)  
Institution Participating in Sub-component 1.1 and 1.3**

Suggested Activity*	Centrally Funded, Government Funded and Aided Institutions	
	Permitted	Not Permitted
1. Procurement of goods (equipment, furniture, books & learning resources, software and minor items) and civil works for improvement in teaching, training and learning facilities	<ul style="list-style-type: none"> <li>• Equipment and furniture<sup>2</sup> for:               <ul style="list-style-type: none"> <li>○ modernizing and strengthening of existing UG and PG laboratories, workshops, computer centre, library and academic support facilities</li> <li>○ modernization of laboratories in supporting departments</li> <li>○ modernizing classrooms and smart classrooms</li> <li>○ establishing new UG and PG laboratories, if any, required for the existing/new programmes</li> <li>○ faculty research and institutional consultancy work</li> <li>○ campus-wide networking of academic and administrative buildings, hostels and faculty residences, and enhancing internet facilities, IP Phones (VoIP)</li> <li>○ Video Conference Facility</li> <li>○ Course specific software</li> <li>○ Procurement of equipment/furniture for Institutional TEQIP Unit</li> <li>○ ICT enable learning and related software and hardware</li> <li>○ Language laboratory</li> <li>○ Procurement of computers, peripherals and furniture for establishing start-up centre</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Equipment and furniture for:               <ul style="list-style-type: none"> <li>○ improving hostel facilities other than electronic networking</li> <li>○ Sport activities</li> <li>○ Non Academic activities</li> <li>○ Medical facilities</li> </ul> </li> <li>• Purchase of vehicles</li> <li>• Equipment/furniture for non engineering programmes (MCA, MBA, Architecture, and Pharmacy) offered by institute</li> </ul>
	<ul style="list-style-type: none"> <li>• Modernization and strengthening of libraries:               <ul style="list-style-type: none"> <li>○ Procurement of learning resources (print / digital books and journals)</li> <li>○ Books &amp; learning resources</li> <li>○ Digitization of library, e-books</li> <li>○ Membership of INDEST-AICTE etc.</li> <li>○ Setting up of Swayam Prabha channels</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Non academic magazines</li> </ul>
	<ul style="list-style-type: none"> <li>• Civil works<sup>3</sup> upto 5% of project allocation for the institution for:               <ul style="list-style-type: none"> <li>○ Refurbishment, repair works, extension of existing academic buildings such as classrooms, laboratories, workshops, computer centre, TEQIP Cell and library</li> <li>○ Reducing environment degradation and complying with EMF (see Civil Works Manual)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Civil works undertaken for betterment of hostels, staff quarters, sport facilities and non-academic structures</li> </ul>
<b>2. Improvement in teaching, learning and research competence</b>		
<b>2.1 Improve student learning</b>		
a. Faculty and staff training a.i Faculty training (applicable for faculty of engineering disciplines and supporting departments)	(i) Qualification upgradation: <ul style="list-style-type: none"> <li>• If faculty is enrolled for qualification upgradation either through full-time or part-time or by sandwich joint arrangement within/outside the parent Institution :               <ul style="list-style-type: none"> <li>○ Fees charged for course work, registration fee etc.</li> <li>○ Use of research facilities</li> <li>○ Consumables</li> <li>○ Expenses towards thesis printing and publication of thesis-based research papers</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Salary, living expenses and travel expenses of faculty registered for qualification upgradation (on full or part time or by sandwich joint arrangement) either within the parent Institution or through deputation to another Institution</li> </ul>

**\*Note :** The approving authority for these activities is BoG / Competent Authority of the institutions except few cases of procurement (including services) where World Bank's No objection is required.  
In addition, institution may also conduct other activities (not listed here) under the scope of the project and those fulfil the objectives of the project with the approval of BoG/Competent Authority of the institution.

<sup>1</sup> Expenditure is permissible only for the AICTE/UGC approved UG and PG teaching programmes, provided that Goods, Civil Works and Consultancy Services are procured in accordance with the procurement methods and procedures given in the Procurement Manual and are not declared ineligible expenditure by the statutory Financial Auditors.

<sup>2</sup> Expenditure for procurement of any equipment and furniture will not be admissible if procured with co-financing from any other source.

<sup>3</sup> Expenditure for any Civil Work activity will not be admissible if undertaken with co-financing from any other source.



	<p><b>(ii) Enhancing Knowledge and Research Competence:</b></p> <ul style="list-style-type: none"> <li>• Subject upgradation and research competence : Undertaking trainings in subject knowledge and research competence upgradation by faculty <ul style="list-style-type: none"> <li>○ Course fee; travel expenses, boarding and lodging, and sundry expenses/allowances as per applicable norms and rules when faculty is deputed out-station to another Institution [within India or abroad (as per Guidelines on International Travel)] for the duration of the Course, travel time and the time permitted by the BoG for visits to Institutions/Organizations of interest and relevance to the faculty in the vicinity of the location of training</li> <li>○ Course fee and local travel expenses as per applicable norms and rules when faculty attends a Course in-station but at an Institution other than the parent Institution</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Any other payment to the faculty for attending the Course</li> </ul>
	<ul style="list-style-type: none"> <li>• Participation by faculty in seminars, conferences, workshops and in Continuing Education Programmes (CEPs)<sup>4</sup> etc.: <ul style="list-style-type: none"> <li>○ Registration fee; travel expenses; boarding, lodging, and sundry expenses/allowances as per applicable norms and rules when faculty is deputed outstation to another Institution within India or abroad (as per Guidelines on International Travel) for the duration of the seminar, conference or workshop, travel time and the time permitted by the BoG for visits to Institutions/Organizations of interest and relevance to the faculty in the vicinity of the location of seminar, workshop or conference</li> <li>○ Registration fee; and local travel expenses as per applicable norms and rules when participation is within-station but at an Institution other than the employer Institution</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Any other payment to the faculty for attending seminars, workshops, conferences, etc as participant.</li> </ul>
	<p><b>(iii) Management development training of Institution's senior officials and senior faculty:</b></p> <ul style="list-style-type: none"> <li>○ Course fee; travel expenses, boarding and lodging, and sundry expenses /allowances as per applicable norms and rules when deputed out-station to another Institution (within India or abroad) for the duration of the Course, travel time and the time permitted by the BoG for visits to Institutions/Organizations of interest and relevance to the faculty in the vicinity of the location of training</li> <li>○ Trainer's fee and overheads; and sundry expenditure if training programmes organized within the parent Institution</li> </ul>	<ul style="list-style-type: none"> <li>• Any other payment to the officials and senior faculty for attending the Course</li> </ul>

<sup>4</sup> CEPs are to be targeted for working professionals only. The duration of the programme must be atleast 1 week (5 working days). The participants preferably should have representations from industries, faculty from other AICTE recognized Engineering institutions and few faculty of host institution. The CEPs be conducted preferably in cutting edge technologies.

	<p>(iv) Organizing subject area training programmes, pedagogical trainings, workshops, seminars, conferences and Continuing Education Programme (CEP):</p> <ul style="list-style-type: none"> <li>○ Hospitality to participants</li> <li>○ Venue and logistic arrangements</li> <li>○ Replication of printed training materials.</li> <li>○ Publication of proceedings</li> <li>○ Travel, boarding and lodging for invited experts and honorarium for delivering/organizing expert lectures (internal and external), CEPs etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Registration fees of internal faculty</li> </ul>
a.ii Staff training	<ul style="list-style-type: none"> <li>• Training of non-teaching staff, administrative and finance officers, etc.: <ul style="list-style-type: none"> <li>○ Course fee; travel expenses; boarding, lodging, and sundry expenses/allowances as per applicable norms and rules when the staff is deputed outstation to another Institution within India.</li> <li>○ Course fee and local travel expenses as per applicable norms and rules when training is attended in-station but at an institution / organization other than the parent institution</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Any other payment to the staff for attending the training programme.</li> </ul>
	<ul style="list-style-type: none"> <li>• Qualification upgradation of technical support staff: (applicable for staff of engineering disciplines and supporting departments) If staff is enrolled for qualification upgradation either through full-time or part-time or by sandwich joint arrangement within/outside the parent Institution : <ul style="list-style-type: none"> <li>○ Fees charged for course work, registration fee etc.</li> <li>○ Use of research facilities</li> <li>○ Consumables</li> <li>○ Expenses towards thesis printing and publication of thesis-based research papers</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Salary, living expenses and travel expenses of faculty registered for qualification upgradation (on full or part time or by sandwich joint arrangement) either within the parent Institution or through deputation to another Institution</li> </ul>
	<ul style="list-style-type: none"> <li>• Training of technical support staff: (applicable for staff of engineering disciplines and supporting departments) <ul style="list-style-type: none"> <li>○ Course fee; travel expenses; boarding, lodging, and sundry expenses/allowances as per applicable norms and rules when the technical support staff is deputed outstation to another Institution/ Organization within India.</li> <li>○ Course fee and local travel expenses as per applicable norms and rules when training is attended in-station but at an Institution other than the parent Institution</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Any other payment to the staff for attending the training programme.</li> </ul>
	<ul style="list-style-type: none"> <li>• Training of administrative and general support staff in functional areas: <ul style="list-style-type: none"> <li>○ Course fee; travel expenses; boarding, lodging, and sundry expenses/allowances as per applicable norms and rules when the technical support staff is deputed outstation to another Institution/ Organization within India.</li> <li>○ Course fee and local travel expenses as per applicable norms and rules when training is attended in-station but at an Institution other than the parent Institution</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Any other payment to the staff for attending the training programme</li> </ul>



<p><b>b. Enhancement of Research &amp; Development &amp; Innovation</b> Providing Research Assistantships to increase enrolment in PhD programmes in Engineering &amp; applied sciences disciplines</p>	<ul style="list-style-type: none"> <li>• Research Assistantships to full time Doctoral students registered in the institution's engineering &amp; applied sciences disciplines as per AICTE/ UGC norms including contingency charges* that do not get scholarship through any other scheme of Govt of India</li> <li>• Attending workshops, Technology exhibitions, publications in National / International conferences held in India of students UG and PG – Registration Fees, Travelling, boarding &amp; lodging and incidental charges</li> <li>• Institutional memberships for professional societies viz. IEEE, ACM, IETE, CSI, Automotive Engineering, ISTE, IE(I), ASCE, ASME, for student chapters</li> <li>• Expenditure on travel, visa and stipend for 12 weeks under MITACS programme as per guidelines</li> <li>• Expense on testing/ characterization of samples of R&amp;D projects undertaken by students/faculty</li> <li>• Seed money for start-up</li> <li>• Continuation of the activities of Centres of Excellence (CoE) established under TEQIP-II</li> </ul>	<ul style="list-style-type: none"> <li>• Assistantship for M.Tech Students</li> <li>• Assistantship to Doctoral candidates under QIP scheme of AICTE/IITs etc.</li> <li>• Individual membership of professional society</li> </ul>
<p><b>c. Improving transition rates of all categories of students and improving non-cognitive skills of students</b></p>	<ul style="list-style-type: none"> <li>• Honorarium to faculty and staff for taking induction training, bridge Courses, remedial teaching classes, induction training and skill development training</li> <li>• Transportation charges of students visits, if any</li> <li>• Honorarium, TA and DA to outside experts for specialized training in soft components including communication - presentation skills</li> <li>• GATE Registration fee (only for final year students)</li> <li>• Honorarium, TA and DA to outside experts for GATE orientation programmes and specialized GATE training classes</li> <li>• Honorarium, TA and DA to outside experts for specialized training in Finishing School</li> <li>• Consultancy services procured for technical assistance related to knowledge/skill enhancement for weak students and establishing a Finishing School</li> </ul>	<ul style="list-style-type: none"> <li>• Cost towards the boarding and lodging of students for attending the Finishing School</li> </ul>
<p><b>d. Instituting academic and non-academic reforms</b></p>	<ul style="list-style-type: none"> <li>• Curricular Reforms: <ul style="list-style-type: none"> <li>○ Travel cost, hospitality and honorarium paid to industry personnel / academic expert for participation in curriculum development/ revision/restructuring and curricular reforms</li> <li>○ Sundry expenditure on holding meetings of the concerned Committees</li> <li>○ Organizing workshops on reforms</li> </ul> </li> <li>• Digital learning including MOOCs: <ul style="list-style-type: none"> <li>○ Certification fees for online courses (MOOCs/ Swayam) for students and faculty</li> <li>○ Development of MOOCs/ Online courses</li> </ul> </li> <li>• Accreditation: <ul style="list-style-type: none"> <li>○ Accreditation fees to NBA</li> </ul> </li> <li>• Autonomy: <ul style="list-style-type: none"> <li>○ Assessment fees to UGC or University for obtaining Autonomous Institution Status from the UGC</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Any payment in cash of kind or expenses related to the hosting of Accreditation Committee or any other assessment committee.</li> </ul>

\* Does not include dead stock (assets) items

<b>2.2 Student employability</b>		
<b>a. Increasing interaction with industry</b>	<ul style="list-style-type: none"> <li>• Travel cost, hospitality and honorarium to industry personnel for participation in curriculum development/revision/restructuring, student assessment and Institutional bodies, and for delivering expert lectures</li> <li>• Organizing short term training programme for students in collaboration with Industry to increase Managerial skills, Entrepreneurial skills, Leadership skills, Communication skills, Technical skills and Team working skills for making them industry ready</li> <li>• Transportation charges for Industrial visits</li> <li>• Student attending internship in industry               <ul style="list-style-type: none"> <li>○ Travel expenses, boarding, lodging and sundry expenses / allowances as per norms approved by BoG</li> </ul> </li> </ul>	
<b>b. Student career counselling and placement</b>	<ul style="list-style-type: none"> <li>• Expenditure towards inviting industry (excluding travel cost and lodging boarding) for campus interviews and hospitality during campus interviews</li> <li>• Tutoring by industry experts to prepare students for on- and off-campus job interviews</li> </ul>	<ul style="list-style-type: none"> <li>• Consultancy/ registration fees to any agency (third party) for getting industry for campus placement</li> </ul>
<b>2.3 Increasing faculty productivity and motivation</b>		
<b>a. Sponsored research, consultancy and other revenue generating activities</b>	<ul style="list-style-type: none"> <li>• Securing sponsored projects and consultancy assignments</li> <li>• Publication of research papers in refereed journals available on Web of Science for faculty/ students</li> <li>• Commercialization of research products</li> <li>• Patenting of research products</li> <li>• Travel cost, hospitality and honorarium paid to experts for participation in Research &amp; Development activities and for delivering expert lectures in the project institutions</li> <li>• Organizing conferences on R&amp;D topics/themes</li> </ul>	<ul style="list-style-type: none"> <li>• Fiscal incentives for increased participation in research, sponsored projects and consultancy work (<i>the incentives can, however, be given from Institutional resources including IRG</i>)</li> </ul>
	<ul style="list-style-type: none"> <li>• Developing research interest among UG and Masters students:               <ul style="list-style-type: none"> <li>○ Fiscal incentive (as per norms approved by the BoG) to students that voluntarily associate with Industry oriented R&amp;D projects</li> <li>○ Expenses on travel, boarding and lodging of students that associate with an Industry for about 3-4 weeks during vacations to continue work on R&amp;D projects</li> <li>○ Consumables</li> </ul> </li> <li>• Financial aid to the extent of 20% of total budget in Tech Fest/ project competitions</li> <li>• Registration Fees and TA for students participating in Tech Fest of IITs/NITs</li> </ul>	
	<ul style="list-style-type: none"> <li>• Seed grant for research to faculty members and / or students to venture into innovative research and to strengthen research culture</li> </ul>	
	<ul style="list-style-type: none"> <li>• Appointment of retired teachers from IITs/NITs/other reputed institutions as Senior Research Advisor for enhancement of Research &amp; Development activities</li> </ul>	



<b>2.4 Establishing Twinning System</b>		
a. Activities proposed in IDP, twinning agreement, implementing AICTE measures or any activity deemed appropriate and mutually agreed	<ul style="list-style-type: none"> <li>• Sharing of expenditure as agreed mutually by mentor and mentee institution</li> </ul>	<ul style="list-style-type: none"> <li>• Any incentive/ remuneration for conduct of twinning activities</li> </ul>
<b>3. Incremental Operating Cost</b>	<ul style="list-style-type: none"> <li>• Organizing BoG and other Committee Meetings (Travel expenses; boarding, lodging, and sundry expenses/allowances for out-station non-official members as per applicable norms and rules, Local travel expenses for in-station non-official members as per applicable norms and rules, Sitting fee to non-official members)</li> <li>• TA &amp; DA for faculty and staff attending workshops and meetings organized by the NPIU and the SPIUs</li> <li>• TA &amp; DA for faculty and staff attending training in the World Bank procedures as arranged by the NPIU and the SPIUs</li> <li>• Student training materials and other consumables</li> <li>• Occasional hiring of vehicles for project related works</li> </ul>	
	<ul style="list-style-type: none"> <li>• Maintenance of equipment including computers and other assets:               <ul style="list-style-type: none"> <li>○ Maintenance of equipment including computers and related devices through Annual Maintenance Contracts</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Maintenance of buildings <i>(this should be carried out through Institution's own budget)</i></li> </ul>
	<ul style="list-style-type: none"> <li>• Hiring technical services for:               <ul style="list-style-type: none"> <li>○ Academic development/ processes</li> <li>○ external financial audit for TEQIP funds</li> </ul> </li> </ul>	
	<ul style="list-style-type: none"> <li>• Salaries:               <ul style="list-style-type: none"> <li>○ Salaries of full-time contract staff only appointed in TEQIP cell for implementation of the project subject to due approval from the competent authority of the institution</li> </ul> </li> </ul>	

FC 15.04 To Confirm the Minutes of Sixth BWC.

FC 15.05 Any other item with the permission of chair.



Registrar